

## **About T & P :**

When you start a new journey with **KK GROUP OF INSTITUTION, DHANBAD**, there are enough learning opportunities available to ensure that you make informed decisions about your future and succeed in a highly competitive corporate world.

The Department of training and placement has been designed specifically for emerging industry leaders like you. The purpose of this department is to provide an efficient professional and productive environment for both corporate and students in their efforts to find the perfect person-position fit. The Training and Placement department offers a broad range of expertise services, programme and resources to assist students with their career development and job search.

**Training and Placement Department** responsibility is to integrate industry and academia and create a platform to ensure that the students at **KK GROUP OF INSTITUTION, DHANBAD** are having level playing field when it comes to various interventions and opportunities. It brings along innovation in skill development and employability amongst our students. Initiatives like providing Career Counselling, need based education and industry relevant curriculum and soft skills developments. It has the task to arrange and organise campus interviews, Job fair, Industry Internship opportunity, and industrial visits for students. Training and Placement department initiate continuous interaction with industry, sharing industry experiences, and understanding the needs of corporate world. The quality of our infrastructure, the teaching and learning methods ensures overall development of the students. We concentrate on the development of students and preparing them to become entrepreneur or to get into leadership positions in a rapidly transforming and challenging work environment. Training and Placement department also networks with the institution's alumni for creating more career opportunities.

## **PLACEMENT POLICY & GUIDELINES:**

The role of the Training and Placement Cell is of a facilitator and counsellor for placement related activities. Training and Placement Cell provides assistance to all the registered students as per the norms provided here. As an essential part of placement, we also provide training in soft and communication skills, aptitude training to all undergraduate final year students. Trainings are to be conducted by college faculty as well as industry specialist. The emphasis is to provide a learning environment in which all students are challenged to develop their intellectual, practical, and social skills in a holistic way focusing on leadership, socially responsible behaviour and lifelong learning. The objective is to make our student a perfect industry-fit and enhance their confidence, and also to make them well-aware of the fact that acquiring the right, industry-relevant skills gives them a better chance to compete for the job. In the upcoming time, we will also going to start a program/workshop with entrepreneurship skills for the career enhancement of the students. We organized ample number of sessions for career counselling of students with the perspective of nurturing them for respective career goals and give directions to it.

### **Eligibility Criterion for the students :**

- a. Student should clear all the papers of each and every semester.
- b. Student should not have any backlog subjects.
- c. Student should secure a minimum of 50% score in internal marks.
- d. All the students eligible for placements shall register with the Training & Placement office (TPO) at the end of the 4th semester as per the Performa provide by T&P Department.
- e. Student with indiscipline case(s) will be disqualified from campus placement process.
- f. Students must attend all the training programs conducted by the institute.
- g. In case of job fair , students should attend as per the instruction of TPO.

## **Placement General Process**

Placement at our institute is student-driven. The placement committee will make a plan at the beginning of the year and design a placement brochure and disburse it to companies. It is also important for students to be in touch with the Placement Office, for consultation and any specific individual issues.

### ➤ **Placement Information:**

It is the prime responsibility of students to check all the updates related to Campus Recruitment Drives, its eligibility, dates, venue etc. available through their placement notice board or directly from placement department.

### ➤ **Eligibility**

All students need to ensure that they are meeting the eligibility criteria of the company as mentioned on the placement portal. All mark sheets are checked at the time of joining and if company finds that you have manipulated your marks / documents at the time of Campus Recruitment your job offer will be terminated and you name will be blacklisted forever.

### ➤ **Data**

All Students need to ensure that their Data is correctly entered at their respective T & P cell If there are any changes then they need to contact their Placement Officer /convenor immediately.

### ➤ **Placement Process**

**All companies generally follow the following placement process**

- a. Presentation about the Company & Job Profile (PPT)
- b. Written Exam (Aptitude / Technical Test)
- c. Group Discussion (10 to 12 Students)
- d. Technical Interview (One to One)
- e. HR Interview
- f. Verification of Documents
- g. Any other as per the company request

### ➤ **Pre Placement Talk**

It is mandatory for all Eligible Students to appear in the PPT of all Companies coming for Campus Recruitments wherever they stand eligible.

Students will be given a choice to back out after the Presentation (PPT) of the company if they do not understand/ like the profile offered. No student will be allowed to back out from the company recruitment process after clearing the 1st round (i.e Written test). If any student found missing after the written test he / she will be strictly debarred from the entire placement season.

➤ **Reporting Time**

Students have to ensure that they report on time as mentioned on the placement portal. Students coming late will be strictly not allowed to appear in that process.

In case of any clarification or query please student may contact to Placement Officer/convener/ HoD or coordinators.

**Placement Committees:**

**A .Core committee:**

The core committee frames the guidelines and reviews implementation shall constitute of the following members.

- **Pro Chancellor**
- **Dean- Academics**
- **All HoDs**
- **Placement Head**

**B. Placement Committee:**

Placement Committee will be appointed by Dean/Principal on the recommendation of the HOD of the department before the end of session. Or Before the commencement of new session . The placement committee consists of

<b>Placement Head</b>	<b>-Convener</b>
College/Department Representative	: Member Faculty
Faculty coordinators	: One from each department
Student coordinators	: 2 from each department
Frequency of meeting	: Every month

It is the prime responsibility of placement department in conducting all the activities related to placement. The placement department is supported by the placement committee in:

- Updating the students data.
- Updating the data base of recruiting organisation.
- Coordinating with Training and Placement department in organising campus placements and other related activities etc.
- Coordinating with placement cell team in contacting potential recruiters.
- Utilizing the services of the student volunteers nominated by the consent of respective HoDs during the placement process whenever additional manpower is needed.

### **Guidelines for placement:**

1. Student rejecting an internship offered through Placement Cell is required to inform (in writing through faculty mentor) to the Placement Office. Internships which may lead to a job will also be considered as placement in that company.
2. Students are given choice to choose the company for placement based on their specialization in subject.
3. Students should be ready to attend any screening programme conducted by placement cell on the request of companies. Shortlisted students list only will be forwarded to companies.
4. Dress code - Students must be formally dressed whenever they participate in any sort of interaction with a company. Minimum formal clothes for men includes formal shirt and trousers with tie, and leather shoes. Minimum formal clothes for women include either a pair of Salwar-Kameez (no binge) or formal shirt and trousers with neck tie.
5. student who applies and gets selected or shortlisted is bound to go through the entire selection process unless rejected mid way by the companies.
6. Placement season is an ongoing process which starts from the start of session and may go up to end of the session till the students are placed in various organizations.
7. Placement committee cannot/will not personally recommend to HR of any company for a job offer or placement. It fully lies on the capability of students to crack the selection process.
8. Once the students are placed in a company, they have to submit the photocopy of the offer letter with the placement officer for future reference.

- 9.** Students must keep their Identity Card with them at the time of PPT/Test/Group Discussion/ Interviews, and produce the same when demanded by visiting team or TPC staff or their representatives. Candidates must also always carry 4 copies of their resume and 2 passport size photographs for the GD/Interview of a company.
- 10.** Students should maintain discipline and decorum in every activity during the placement process.
- 11.** Under no circumstances should a student negotiate with a company executive about CTC offered during the course of the selection process. Any student violating this norm will be liable to strict disciplinary action.
- 12.** Any issues to be discussed should be forwarded to the respective Student Placement Representative and it is his/her responsibility to take it up with Placements Cell.
- 13.** Students are expected to maintain decorum in all interactions with company officials such as PPT, written exam and so on. Students should reach for PPT/Test/Group Discussion/Interviews on time.
- 14.** Students are not allowed to use mobile phones in the vicinity of a company official and also are forbidden to carry the question paper out of the examination hall after the written exam.
- 15.** Student misbehaving in any manner with staff of Training and Placement Cell and student representatives will be debarred from Placement Session.
- 16.** Correct and verifiable information should be produced in the resume. Any student found violating this rule will be de-registered from the Placement Session.
- 17.** Student found adopting unfair means of any kind in placement procedure of any company the following policy will be adopted: The student will be debarred from participating in recruitment process of that company.

## Placement Summary

<u>S.No.</u>	<u>SESSION</u>	<u>KKP</u>	<u>KKCEM</u>
<u>1.</u>	<u>2020-23</u>	<u>864/395</u>	<u>58</u>
<u>2</u>	<u>2019-2022</u>	<u>663</u>	<u>38</u>
<u>3</u>	<u>2018-2021</u>	<u>378</u>	<u>20</u>

## Salary offered by Companies

<u>S.No.</u>	<u>SESSION</u>	<u>Highest salary offered</u>	<u>KKCEM</u>
<u>1.</u>	<u>2020-23</u>	<u>4 lpa</u>	<u>9.6 lpa</u>
<u>2</u>	<u>2019-2022</u>	<u>3.0 lpa</u>	<u>4 lpa</u>
<u>3</u>	<u>2018-2021</u>	<u>2.8 lpa</u>	<u>3.5 lpa</u>

This year we have offered

### HIGHEST SALARY:

Diploma : 4 LPA Company : Ultratech Cement,Renukut Handalco,Uttar Pradesh

B.Tech. : 9.6 LPA offered by Intellect Software pvt. Ltd., Bangalore

### AVERAGE SALARY:

Diploma: 3 LPA

B.Tech. : 5.5 LPA

## Top 50 Companies who have visited us for Campus Recruitment in 2023

S.No.	Company Name	Selection	S.No.	Company Name	Selection
1	KRISHNA MARUTI LTD.,Ahmedabad	71	25	JAYA HIND PVT LTD.	45
2	DANA ANAND INDIA PVT.LTD.	13	26	TATA MOTORS	67
3	Gabriel India Private Limited	15	27	LUMAX INDUSTRIES	68
4	MAHLE ANAND Thermal Systems Private Limited	9	28	TVS SUPPLY CHAIN	102
5	JBM GROUP	45	29	LAVA INTERNATIONAL LTD.	33
6	SUBROS LTD.	93	30	ZET TOWN INDIA PVT LTD.	33
7	PRANAV VIKAS INDIA PVt.LTD	43	31	MICROMAX	51
8	JAYA HIND PRIVATE LTD.	89	32	AISIN AUTOMOTIVE PVT LTD.	12
9	CUMMINS INDIA LTD.	15	33	YAKAZI INDIA PVT LTD.	15
10	APARNA CONSTRUCTION & ESTATE PVT LIMITED	44	34	LAXMI AGNI FORGINS PVT LTD.	12
11	TDSG-LITHIUM ION BATTERY GUJARATPVT.LTD	1	35	KP RELIABLE	81
12	Sampoorn-Ev	13	36	VICTORA INDUSTRIES PVT LTD.	30
13	UltraTech Cement Ltd.	1	37	SONA BLW	35
14	WINDCARE	1	38	Verroc Polymer	25
15	Unimax international	51	39	ATHER	19
16	PREMSONS EARTH MOVERS	13	40	AV TEC: CK BRILA GROUP	23
17	SUPER SMELTERS LTD	4	41	XCRINO BUSINESS SOLUTION New Delhi	18
18	INTELLIPAAT BANGLURU	5	42	Banco Gaskets	72
19	KRISHNAMARUTI LIMITED	67	43	BOARD OF PRACTICAL TRAINING (EASTERN REGION)	81
20	SUBROSE LIMITED	31	44	NewAutotech Component Pvt. Ltd.	6
21	JUST DIAL	13	45	Mahindra -CIL	4
22	Caparo Maruti Ltd.	15	46	SUNSERA	7
23	Bharat Rope Ltd.	27	47	OTIS	12
24	Blue Medix	5	48	Stellar Plasticls India Private Limited	16
684					867



## **Work for Society :**

We also work for society, our Training & Placement department mission is to place as much possible youth either they are studying in our Group institution or into any college.

We are helping passing out batch students and passed out students through **Pool Campus Drive** and through our annual event **JOBFAIR**.

### **2023**

This year through **Pool Campus** tentative **800 students** been selected who does not belong to our group but we help them out to find out their dream job to start their career.



This year on 17<sup>th</sup> July 2023, we organised a state level **Mega job fair** in which we invited approx. **50 companies** exclusive for B.Tech., Diploma and Any graduate. in this jobfair **1037 students** successfully placed, 1634 students participated

### **2022**










In Year 2022, through Pool campus 438 students been placed through KKGI Pool campus drive.

In year 2022 on 23rd Sept. 2023, we organised a state level **Mega job fair** in which we invited approx. **50 companies** exclusive for B.Tech., Diploma and Any graduate. in this jobfair **2484 students** successfully placed **5260 students participated**.

**Jobfair 2023 Summary:**

S.No	COMPANIES LOGO	Selection	NAME OF COMPANIES	ELIGIBILITY
1		67	KRISHNAMARUTI LIMITED	B-TECH ( Mechanical/Automobile ) Diploma( Mechanical/Automobile )
2		31	SUBROSE LIMITED	Diploma( Mechanical/Automobile )
3		12	JUST DIAL	MBA in marketing,finance,HR/ any graduate
4		36	JBM GROUP	Diploma( Mechanical/Automobile )
5		45	JAYA HIND PVT LTD.	Diploma( Mechanical/Automobile ) B.Tech.( Mechanical)
6		55	UNIMAX INTERNATIONAL	B-TECH Diploma( Mechanical/Civil ) ITI( Fitter)
7		67	TATA MOTORS	ITI (Mechanical /Automobile/Production)
8		25	LUMAX INDUSTRIES	Diploma ( Mechanical/Automobile/EE/ ECE )
9		102	TVS SUPPLY CHAIN	Diploma in (Mechanical,Electrical)
10		33	LAVA INTERNATIONAL LTD.	ITI (Electrician) Diploma in (ECE/EE)
11		33	ZET TOWN INDIA PVT LTD.	Diploma( EE/ECE )
12		51	MICROMAX	ITI+ Diploma +B.tech Any Trade and Any Graduate
13		22	AISIN AUTOMOTIVE PVT LTD.	Diploma (Mechanical/Automobile)

14		31	YAKAZI INDIA PVT LTD.	Diploma in mechanical,electrical
15		12	LAXMI AGNI FORGINS PVT LTD.	B-TECH (mechanical,electrical) Diploma in mechanical,electrical
16		81	KP RELIABLE	B-TECH(Mechanical) Diploma in mechanical,electrical
17		11	AISIN AUTOMOTIVE PVT LTD.	Diploma( mechanical,electrical,ece)
18		30	VICTORA INDUSTRIES PVT LTD.	Diploma in mechanical,electrical ITI(Mechanical all trade)
19		35	SONA BLW	Diploma in Mechanical
20		25	Verroc Polymer	ITI( Mechanical)
21		19	ATHER	Diploma (Mech, ECE, EEE,CSC, Auto mobile) ITI (Electrician, Fitter, Welder, Computer Programing, Auto Mobile, Instrument Mech.)
22		23	AV TEC: CK BRILA GROUP	Diploma (Mech, ECE, EEE,CSC, Auto mobile)
23		18	XCRINO BUSINESS SOLUTION New Delhi	B.Tech. (CSE/IT) MBA, BBA
24		72	Banco Gaskets	Diploma(ME/Automobile) ITI (Mechanical all)

25		81	BOARD OF PRACTICAL TRAINING (EASTERN REGION)	B.TECH.(CIVIL /EE) DIPLOMA (CIVIL /EE)
26		6	NewAutotech Component Pvt. Ltd.	B.TECH.(Mechanical/ Electrical ) Diploma (All Trade)
27		4	Mahindra -CIL	Diploma (ME)
28		7	SUNSEREA	Diploma (ME/EE/Aotumobile )
29		12	OTIS	Diploma (ME/EE/Aotumobile )
30		16	Stellar Plastics India Private Limited	B.TECH.(ME/EE/ECE) DIPLOMA (ME/EE)
31	 	15	Caparo Maruti Ltd.	ITI
		27	Bharat Rope Ltd.	Diploma(EE/ME)
		5	Blue Medix	

## **Our Full time Industry Associates for INTERNSHIP :**

Following are our full time industry support who help our students into finding their internship to get real time industry exposure and also help our students into their recruitment.

<b>Our Full time Industry Support</b>			
<b>S.No.</b>	<b>Company Name</b>	<b>S.No.</b>	<b>Company Name</b>
1	Confederation of Indian Industry (CII)	14	BOPT(ER),Jharkhand
2	DST, Jharkhand& Bihar	15	Ministry of Education
3	Daikin india Ltd.	16	JAYA HIND PVT LTD.
4	KRISHNA MARUTI LTD.,Ahmedabad	17	LUMAX INDUSTRIES
5	CUMMINS INDIA LTD.	18	TVS SUPPLY CHAIN
6	SUBROS LTD.	19	LAVA INTERNATIONAL LTD.
7	JBM GROUP	20	JUST DIAL
8	UltraTech Cement Ltd.	21	KP RELIABLE
9	PRANAV VIKAS INDIA PVt.LTD	22	Unimax international
10	JAYA HIND PRIVATE LTD.	23	YAKAZI INDIA PVT LTD.
11	INTELLIPAAT BANGLURU	24	LAXMI AGNI FORGINS PVT LTD.
12	APARNA CONSTRUCTION & ESTATE PVT LIMITED	25	LAXMI AGNI FORGINS PVT LTD.
13	TDSG-LITHIUM ION BATTERY GUJARATPVT.LTD		

Apart from it for **on campus Technology training** we are having our understanding with following organisation:

- IBM India Pvt. Ltd.,NewDelhi
- RCPL, Kanpur
- YouthCampus, New Delhi
- Millions Mind, Mumbai..and many more ...

## **Our Upcoming Events: [HR MEET]**

We are coming up with **HR Meet** in the month of October 2023.

### **Objective:**

- 1.) Need analysis of Industry and also to understand industry need.
- 2.) Bring Academia & Industry Closer
- 3.) KKGI, Dhanbad Propose **Corporate Recourse Centre (CRC)** to State students where any College or students may apply & get job assistance at KKGI.

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